

MINUTES

prepared at the General Assembly meeting of the **Central European Service for Cross-Border Initiatives (CESCI)**

Venue of the meeting: Budapest, Ádám Villa (1071 Budapest, Városligeti fasor 35/a.)

Date and time of the meeting: 29th April, 2014, 11.00 a.m.

Present at the General Assembly meeting: see attached list of participants

Chairman Dr Tamás Tóth welcomes those attending the meeting and states that the number of members of the General Assembly present is 28 persons as a result the General Assembly has a quorum.

Following this he proposes dr Norbert Jankai as Recorder and Ms. Judit H. Kovács as Attestor of the Minutes. Both accepted their nomination.

Voting result:

Ayes: 28

No: 0

Abstained: 0

General Assembly Resolution no. 1/2014 (IV. 29.)

The General Assembly of the Central European Service for Cross-Border Initiatives elects dr Norbert Jankai as Recorder and Ms. Judit H. Kovács as Attestor of the Minutes.

Deadline: effective immediately

Responsible: Chairman

Following this the proposed agenda items were introduced by the Chairman. There were no further suggestions concerning the agenda items therefore the Chairman proposed the approval of the planned agenda.

Voting result:

Ayes: 28

No: 0

Abstained: 0

General Assembly Resolution no. 2/2014 (IV. 29.)

The following agenda is approved by the General Assembly of the Central European Service for Cross-Border Initiatives.

1. Report on the events of the period since the previous General Assembly meeting(26th November 2013)
2. Membership and office-holder issues
 - 2.1 Admission of new members
 - 2.2 Election of new members of the Board
 - 2.3 General Assembly members' attendance and membership fee payment matters
3. Amendment of the Statute

- 3.1 Amendment for the sake of complying with the regulation changes
4. Reports
 - 4.1 Activity report of the Board (2013)
 - 4.2 Report of the Supervisory Board (2013)
 - 4.3 Annual and Non-profit Report of the Association (2013)
5. Approval of the working plan and budget of the association for year 2014
 - 5.1 Approval of the working plan
 - 5.2 Approval of the budget
6. Election of the new members of the Supervisory Board
7. Any other business
 - 7.1 Revision of the resolution on affiliation to external organizations

Deadline: effective immediately

Responsible: Chairman

Agenda Item no. 1: Report on the events of the period since the previous General Assembly meeting (30th May) (presenter: Gyula Ocskay, Secretary General)

Similarly to the previous meeting the leaders responsible for the single thematic areas made a report on the activity of the working organization. At first the Secretary General told about the international relationships of the association and the participation on international professional events.

Following this Ms. Kitti Dubniczki presented the work of the planning department, the details of the activities are involved in the proposal. Then dr Zsolt Bottlik, Director of the European Institute of Esztergom reported on the research activity, highlighting the Annual, which has just been completed by the date of the General Assembly meeting and the Danube Region research under preparation.

There were no comments or questions therefore the approval of the report is proposed by the Chairman who indicated that the Board had approved it.

Voting result:

Ayes: 28
No: 0
Abstained: 0

General Assembly Resolution no. 3/2014 (IV. 29.)

The report on the period since the previous General Assembly meeting is approved by the General Assembly of the Central European Service for Cross-Border Initiatives.

Deadline: effective immediately

Responsible: Chairman

Agenda Item no. 2: Matters concerning membership and office-holders of CESCO (presenter: Gyula Ocskay, Secretary General)

The Secretary General informed those present that one individual and one organization (Dr Jože Gričar, Sajó-Rima EGTC) have applied for membership in the association since the previous General Assembly meeting. He shortly introduced the activity of the member candidates; then he indicated that they submitted the required documents necessary for the membership. Dr Jože Gričar could not participate in the meeting because of their other duties, hereby his personal introduction was cancelled but the representative of the Sajó-Rima EGTC introduced the activity of the organization.

The Chairman indicated that the Board supported the admission of both member candidates.

The Chairman gave information on that dr Árpád Mihálovics former Vice-Chair, member of the General Assembly had passed a declaration to him. The former Vice-Chair indicated that he has not enough time for reasserting his rights regularly because of his other duties, hereby he quits the association. The Chairman appreciated the activity of dr Árpád Mihálovics, highlighting his active membership and exemplary work during his Vice-Chairmanship. The former Vice-Chair straighten his financial membership commitments hereby his membership is terminated regularly.

Election of new members of the Board

The mandate of Ms. Judit H. Kovács member of the Board expires on 26th May 2014 (since the next ordinary General Assembly meeting is expected to be held in November, this issue is discussed during this General Assembly meeting). There were no proposals received seeking another candidate, at the same time the re-election of Ms. Judith H. Kovács is proposed. In case of the General Assembly decides to elect her, we propose the automatic cancellation of the remaining period of her old mandate along with the election of her new mandate.

Besides Hungarian members, our Association endeavours to invite those experts of the neighbouring countries to the Board, who present exemplary activities in both theoretical and practical fields regarding cross-border cooperation and regional policy.

Proven by his career and personal relations, Mr. Jože Gričar (Slovenia), professor at the University of Maribor meets all requirements, therefore his election is proposed. The Secretary General highlighted that CESCO has built a good working relationship with professor Gričar relating to the Danube strategy. However the professor works on the field of e-services and marketing (international expert on the subjects), he also approaches cross-border cooperation in this way; hereby this may bring a new and useful aspect to the association's activity.

The Chairman indicated that the Board supported the election of both Ms. Judit H. Kovács and Dr Jože Gričar.

Discussion on General Assembly members' attendance and membership fee payment matters

The attendance and representation of the GA members has been mentioned several times, noting that their numbers occasionally show an unusually high rate of fluctuation. On the last meeting of the Board (26th November 2013) inspection of this issue was urged, which took place at the beginning of this year. The "General Assembly attendance and membership fee statement," compiled by the Working Organization has been reviewed by the members of the Board before this present meeting, according to which the Board drafted a common proposal to the General Assembly.

The proposal was read by the Chairman to the members of the General Assembly.

The General Assembly has no objection or remark in terms of the new members of the General Assembly and new ordinary members of the Board, and there were no proposal on new candidates. On the score of the members' attendance and membership fee payment the proposed resolution was supported.

Following this Ms. Judit H. Kovács said thank you briefly for the nomination. She indicated that she gladly took the position in the Board and hoped that she would remain a useful member in case of her re-election by the GA.

Since there were no remarks or comments, the resolution proposals attached to this item were put up by the Chairman for vote in separate voting procedures.

Voting result (Dr Jože Gričar, member of the General Assembly):

Ayes: 28
No: 0
Abstained: 0

General Assembly Resolution no. 4/2014 (IV. 29.)

Dr Jože Gričar is admitted to the association by the General Assembly of the Central European Service for Cross-Border Initiatives.

Deadline: effective immediately

Responsible: Chairman

(As the new member is not present, the number of those with voting right does not change.)

Voting result (Sajó-Rima EGTC, member of the General Assembly):

Ayes: 28
No: 0
Abstained: 0

General Assembly Resolution no. 5/2014 (IV. 29.)

The Sajó-Rima Limited Liability European Grouping for Territorial Cooperation is admitted to the association by the General Assembly of the Central European Service for Cross-Border Initiatives.

Deadline: effective immediately

Responsible: Chairman

(The chairman indicated that the number of those with voting rights present had increased to 29.)

Voting result (Judit H. Kovács, ordinary member of the Board):

Ayes: 28
No: 0
Abstained: 1

General Assembly Resolution no. 6/2014 (IV. 29.)

The General Assembly of the Central European Service for Cross-border Initiatives elects Ms. Judit H. Kovács as ordinary member of the Board for three years with that point that her old mandate is automatically cancelled and her new one is launching together with her present election.

Deadline: effective immediately

Responsible: Chairman

Voting result (Dr Jože Gričar, ordinary member of the Board):

Ayes: 29
No: 0
Abstained: 0

General Assembly Resolution no. 7/2014 (IV. 29.)

The General Assembly of the Central European Service for Cross-border Initiatives elects Dr Jože Gričar as ordinary member of the Board for three years.

Deadline: effective immediately

Responsible: Chairman

Voting result (members' attendance and membership fee payment):

Ayes: 29

No: 0

Abstained: 0

General Assembly Resolution no. 8/2014 (IV. 29.)

In terms of the members' attendance and membership fee payment the General Assembly of the Central European Service for Cross-border Initiatives gives grace to the concerned members until 31st December 2014 within the framework of a written notice. In case of the absence and membership debt of any member obtains at the indicated date, the General Assembly initiates the abolition of its membership on the first General Assembly meeting in 2015.

Agenda Item no. 3: Amendment of the Statute (presenter: dr Norbert Jankai)

The presenter indicated that the amendments to the Statute of CESCO are primarily justified by the compliance to regulation changes.

In this regard, on the one hand, the new Civil law brings several changes; the registration according to the new rules must be requested at the registry body until 31th May 2014. On the other hand we must harmonize our Statute with the rules of the Civil Code concerning associations, entered into force on 15th March 2014. In addition the already existing text of the basic documents was corrected.

Since no remarks and comments were made concerning the agenda item the resolution proposals attached to this item were put up by the Chairman for vote in separate voting procedures.

Voting result (Amendment of the Statute):

Ayes: 29

No: 0

Abstained: 0

General Assembly Resolution no. 9/2014 (VI. 29.)

The amendments of the Statute of the association are approved by the General Assembly of the Central European Service for Cross-Border Initiatives.

Deadline: effective immediately

Responsible: Chairman

Voting result (Consolidated version of the Statute):

Ayes: 29

No: 0

Abstained: 0

General Assembly Resolution no. 10/2014 (VI. 29.)

The consolidated version of the Statute is approved by the General Assembly of the Central European Service for Cross-Border Initiatives.

Deadline: effective immediately

Responsible: Chairman

Agenda Item no. 4: Reports (presenters: dr Tamás Tóth Chairman, Mr. Kálmán Nagy Chairman of the Supervisory Board, Mr. Gyula Ocskay Secretary General)

The report of the Board was presented by the Chairman; the audit report of the Supervisory Board did by Mr. Kálmán Nagy, while the Secretary General introduced the Activity and Non-profit report of the association for year 2013.

Concerning the agenda item the Chairman briefly summarized the comments made by the members of the Board. Since there were no further remarks or comments, the resolution proposals attached to this agenda item were put up by the Chairman for vote, indicating that they were supported by the Board.

Voting result (report of the Board):

Ayes: 28

No: 0

Abstained: 1

General Assembly Resolution no. 11/2014 (IV. 29.)

The report of the Board of the association for year 2013 is approved by the General Assembly of the Central European Service for Cross-Border Initiatives.

Deadline: effective immediately

Responsible: Chairman

Voting result (report of the Supervisory Board):

Ayes: 28

No: 0

Abstained: 1

General Assembly Resolution no. 12/2014 (IV. 29.)

The report of the Supervisory Board of the association for year 2013 is approved by the General Assembly of the Central European Service for Cross-Border Initiatives.

Deadline: effective immediately

Responsible: Chairman

Voting result (Activity and Non-profit report of the association):

Ayes: 29

No: 0

Abstained: 0

General Assembly Resolution no. 13/2014 (IV. 29.)

The Activity and Non-profit report of the Supervisory Board of the association for year 2013 is approved by the General Assembly of the Central European Service for Cross-Border Initiatives.

Deadline: effective immediately

Responsible: Chairman

Agenda Item no. 5: Approval of the working plan and budget of the association for the year 2014 (presenter: Mr. Gyula Ocskay, Secretary General)

The Secretary General presented the working plan and the relating financial plan for year 2014, highlighting its main indicators. He emphasized that the majority of the income, 70 million HUF is budgetary support. In addition there is a priority project which is going to be implemented within the framework of the task force of the priority area 10 of the EU Strategy for the Danube Region. The relating institutional program is led by CESCO. Out of the expenditures, 50 million HUF covers this project, thanks to which an activity covering 14 countries can be implemented. Because of certain administrative expenditures CESCO is also included into the budget.

From this year CESCO has 10 full-time employees and it also employs colleagues with work assignment contract and within the framework its scholarship programme. The planned amount of our incomes coming from business activity is 45 M Ft out of which an amount of 20 M Ft has not provided by contracts yet. It is a new item in the budget that a smaller amount of annual payment for the members of the Supervisory Board was entered, the exact amount of which – depending on the actual annual expenses - would be defined on annual basis. In addition the covering of the travelling cost of the members of the Supervisory Board is also planned.

There were no remarks, comments made concerning the resolution proposal therefore the Chairman invited the members to vote, indicating that the proposal was supported by the Board.

Voting result:

Ayes: 29

No: 0

Abstained: 0

General Assembly Resolution no. 14/2014 (IV. 29.)

The working plan and the budget for year 2014 are approved by the General Assembly of the Central European Service for Cross-border Initiatives.

Deadline: effective immediately

Responsible: Chairman

Agenda Item no. 6: Election of the new members of the Supervisory Board (presenter: dr Norbert Jankai Legal Director)

The presenter said that the mandate of the three members of the Supervisory Board expired on the date of this present General Assembly meeting with the approval of the Annual and Non-profit report for year 2013. The members of the Supervisory Board are elected for three years by the General Assembly

by unanimous vote. The members of the Supervisory Board may be re-elected.

The presenter introduced the fast and effective procedure proposed for the election of the new members of the Supervisory Board, at the same time presenting the proposed voting card.

The Chairman indicated that before the General Assembly meeting written nomination on the new members of the Supervisory Board was not made by the members of the General Assembly. Concrete proposal was drafted only by the Board which supported the re-election of the former members of the Supervisory Board. The candidates indicated that they approve the nomination.

There were no remarks, comments made concerning the resolution proposal therefore the Chairman invited the members to vote, indicating that the proposal was supported by the Board. He also proposed to elect Ms. Judit H. Kovács and Mr. Péter Sárkány as tellers. The candidates approved the nomination.

Voting result:

Ayes: 29

No: 0

Abstained: 0

General Assembly Resolution no. 15/2014 (IV. 29.)

1. The General Assembly of the Central European Service for Cross-border Initiatives proposes to elect the new members of the Supervisory Board according to the following procedure:

- **the General Assembly elects two tellers out of its members who help the Chairman in dealing, collecting, checking and counting the voting cards. In addition the GA appoints the Legal Director as the controller of the order of vote;**
- **the Chairman invites the members of the General Assembly to make proposal for the members of the Supervisory Board;**
- **collection of the names of the nominees; then presentation of the names of the nominees received previously from the members of the General Assembly and those of the Board;**
- **writing the names of the nominees to the voting card;**
- **comparison of the number of the voting cards and the number of those with voting right presented, dealing of the voting cards, then invitation of the General Assembly to unanimous vote;**
- **vote (the members of the General Assembly fill in the voting card, then take the filled voting card into an envelope, close the envelope and pass it to the Chairman with the assistance of the tellers);**
- **the vote is valid if**
 - o **it is secret, therefore it is handed down without its content be public**
 - o **it is handed down in a closed envelope**
 - o **in the envelope there is one voting card stamped on the back with the official stamp of CESCO**
 - o **the “Ayes” or “No” box was clearly marked next to the name of the candidates, in case of abstention, the voting card was left empty**
 - o **the voting card is not abused.**
- **the tellers compare the number of the votes cast and the number of those with voting right present, present the number of the valid and invalid votes, the name of the nominees receiving valid votes according to decreasing order of the received votes;**
- **the vote is successful if there are at least three nominees who received a vote “Ayes” from more than the 50% of those with voting right present;**

- the Chairman states that which three nominees received the utmost votes, then invites the General Assembly to make resolution;
- the valid and invalid votes - separately – in a closed and stamped envelope signed by the Chairman are placed to the office of the Working Organisation with archiving aim.

General Assembly Resolution no. 16/2014 (IV. 29.)

The General Assembly of the Central European Service for Cross-border Initiatives elects Ms. Judit H. Kovács and Mr. Péter Sárkány as tellers for the vote, at the same time appoints dr Norbert Jankai Legal Director to control the order of vote.

Deadline: effective immediately

Responsible: Chairman

The Chairman determines that the following nominees take part in the vote: Kálmán Nagy, dr Attila Tilki, István Oláh.

Following the regular unanimous vote the Chairman ascertained that there was not invalid vote. The nominees received the following valid votes:

Kálmán Nagy 28 Ayes, 1 Abstention
dr Attila Tilki 28 Ayes, 1 No
István Oláh 28 Ayes, 1 No

General Assembly Resolution no. 17/2014 (IV. 29.)

The General Assembly of the Central European Service for Cross-border Initiatives elects Kálmán Nagy, dr Attila Tilki and István Oláh as members of the Supervisory Board for three years.

Deadline: effective immediately

Responsible: Chairman

Agenda item no. 7: Any other business

7.1 Revision of the resolution on accession to external organizations

Last year, a decision regarding joining two new international bodies was made, but after the registration it has turned out that the membership system of EuroGeo Association is changing, while the other organisation's membership conditions written on their website were also been modifying in the meantime.

Since the formal establishment of both memberships may take longer, the proposed resolution asks the General Assembly to approve a longer joining procedure.

General Assembly Resolution no. 18/2014 (IV. 29.)

The General Assembly of the Central European Service for Cross-border Initiatives acknowledges the delays in the accession procedures to the organisations of EuroGeo and the Association of Borderlands Studies, at the same time decides that, if the conditions to joining either organisation on an association level cease to exist, the General Assembly resolution on the

accession to the organisation shall be repealed on the day information about this condition is received.

The Secretary General, as the person responsible for the lead of the accession process is called upon to report on his activities to the General Assembly not later than the last General Assembly meeting in 2014.

Deadline: immediately, or according to the deadlines of the accession process

Responsible: Chairman

There were no further proposals to the agenda item A.O.B.

Since there were no further remarks or motions made the Chairman thanked the members and other participants for their presence and closed the General Assembly meeting at 1.00 p.m.

Dated as above

.....
dr Tamás Tóth
Chairman

.....
dr Norbert Jankai
Recorder of the Minutes

.....
Ms. Judit H. Kovács
Attestor of the Minutes